

# Unlock Admin Superpowers

## SUMMARY

This article introduces some of the advanced, time-saving features available to admins.

## IN THIS ARTICLE

---

[Match Checklist Tasks with Documents](#)

[Keyboard Shortcuts](#)

[Drag and Drop Contacts into Messages](#)

[Using Dual Monitors](#)

[Navigating Efficiently Between Transactions](#)

[Pipeline Pro Webinar Recording: Power User Features & Tips](#)

[Pipeline Pro Webinar Recording: Super User Reporting Tips and Tricks](#)

[Pipeline Pro Webinar Recording: Pro Document Handling](#)

[Pipeline Pro Webinar Recording: Multitasking in Pipeline](#)

[Pipeline Pro Webinar Recording: Creative Ways to Use Transactions](#)

[Pipeline Pro Webinar Recording: Where's that? Finding hidden or lost treasures](#)

[Pipeline Pro Webinar Recording: Special Back-end Settings](#)

 2:57

[View more Pipeline Pro Webinars here →](#)